

November 24, 2025 Quilters Guild of Plano Board Meeting

Attendees (those present denoted with an X)							
x	Christi Ables	x	Kim Iverson	x	Sally Pitre		QP cochair (non-voting)
x	Donna Allenbaugh	x	Tammy Kinley	x	Stacey Procter	x	Donna Petrick (guest)
	Debbie Burns	x	Anna Marie Larabee	x	Carol Truscott		
x	Ginny Cherry	x	Susie Luttrell	x	Deanna Tucker		
x	Carolyn Cosgriff	x	Andrea McMahan	x	Jeanne Vogel		

Meeting Minutes *(please forgive any misspellings)*

- Called to order at 7:00pm
- Approval of Board Meeting Minutes - approved
- Approval of Financial Report - No updates
- Other items:
 - There is a virtual seminar called Recharge/Reinvent about making quilt guilds friendly on January 31.
 - Lots of discussion about who should have keys to the storage units. Community Service has items in both units. Both units use the same keys. An item was lost so we want better security practices. Needs further discussion as well as discussion on either adding more space or utilizing what we have more efficiently.
 - The December board meeting will move to December 29th.

Show Chair (Carol Truscott)

- Bookmarks are in, raffle tickets are in. Shirt order is going in.
- Lots of vendors and sponsors are already signing up
- We need a cochair

Finance (Tammy Kinley)

- No report

Programs (Kim Iverson, Andrea McMahan)

- The Saturday workshop in March isn't getting many participants. We may need to cancel that one.
- The team is getting ready to start 2027 planning.

Education (Debbie Burns, Deanna Tucker)

- December's topic is UFO organization.
- January will be a Missouri Star block

Membership (Christi Ables, Anna Marie Larrabee)

- We have a Christmas kit that will be a special raffle item in December
- We'll do door prize drawings throughout the December meeting

Community Service (Jeanne Vogel, Susie Luttrell)

- The December meeting will not hand out any items but will accept items for intake.
- Rose Davis has asked if we can donate some quilts to an organization called "Bed Start"(bedstart.org). They want quilts and will also take gently used comforters. Approval was granted to donate quilts to them.
- A new member donated 20 Christmas quilts which have been directed to the group Direction 613.
- Deb Lockwood has asked for 20 more XL quilts for Kerrville.
- Samaritan Inn has also asked for quilts
- We have a lot of baby quilts but the places we normally donate to do not need any right now. Some of these will go to the PISD parent program. We will check with the Dallas Guild for other places.
- Approval was granted for the TRAC program to get some quilts. traconline.org

Guild Activities (Donna Allenbaugh, Sally Pitre)

- December is the holiday party. Some gift baskets are being donated as prizes.
- There will be lots of food along with spiced cider, water and tea.
- We'll move the signup tables to the hallway to allow room to setup tables where people can eat.
- There will be a game to exchange table runners for those participating.

Media (Stacey Procter)

- We need to institute some file/folder structures that will work long term for the guild. Currently there are some files that are not stored under the guilds Google Drive while files

that are there are not in a layout that will be easy to maintain.

- Concerns:
 - Need a single place for all the files that can handle many years of archival data.
 - No folders should be owned by individual people - use QGP email addresses
 - Permissions should allow board members to view everything
 - Permissions should prevent people changing files that are outside their area
 - Some files may need additional protections due to sensitive data
 - Easy to transition ownership/permissions every year.
 - Process to move existing files
- Stacey and Ginny will come up with some proposals and present them to the group.
- Also there are 15,000+ images stored in the website's data area. Most of these are uncategorized. What do we do with all of them?
- Who is using our Zoom channels? Any group that wants to use our Zoom should be asking Media first and getting it on the calendar. How do we make sure outsiders are not using our Zoom?
- The "beekeeper" email address wasn't assigned to anyone. It is now being redirected to media so it doesn't get lost.
- Send anything that needs attention from Stacey to media@qgplano.org

Meeting Adjourned

- 8:25pm