

## December 29, 2025 Quilters Guild of Plano Board Meeting

<b>Attendees (those present denoted with an X)</b>							
x	Christi Ables	x	Kim Iverson		Sally Pitre		QP cochair (non-voting)
x	Donna Allenbaugh	x	Tammy Kinley	x	Stacey Procter	x	Donna Petrick (guest)
	Debbie Burns	x	Anna Marie Larrabee	x	Carol Truscott		
x	Ginny Cherry	x	Susie Luttrell	x	Deanna Tucker		
x	Carolyn Cosgriff	x	Andrea McMahan	x	Jeanne Vogel		

### **Meeting Minutes** *(please forgive any misspellings)*

- Called to order at   6:59pm
- Approval of Board Meeting Minutes - approved
- Approval of Financial Report - approved
- Other items:
  - The annual weekend retreat has received enough signups to keep the event scheduled
  - Kim has worked on making the Newsletter templated so it is easy to maintain and can be handed off to someone new to manage.
  - Discussion needed on changing the advertisement policy/pricing in our Policies document. With the newsletter being entirely digital, it doesn't make sense to have prices based on page size. Also, it isn't clear how the process works from payment to having an ad posted and then expiring an ad. Currently, whatever ads had been running previously are just being carried over to the next month.
  - Prices of one storage unit are increasing by 30% next month and we expect the other one will also increase. At current estimates, this would add \$2000/year to the budget. We need to get clarification about what the costs will be for both and see if we can negotiate a smaller increase. Once we get more information, we will discuss whether to downsize or relocate or other options.
  - Donna Petrick talked about the pins we distribute to volunteers. We need to get a new pin designed to honor those supporting the guild.

### **Show Chair (Carol Truscott)**

- Shirts have arrived and will be available at the next meeting
- We need a raffle quilt roadshow chairperson

**Finance (Tammy Kinley)**

- There was a question about the “fees” line item on the report. Fees are from the credit card processing charges. Fees being paid for quilt show charges such as vendors and sponsors are separate from those for other items such as Programs Workshop fees.
- There was another question about how membership refunds are tracked.

**Programs (Kim Iverson, Andrea McMahan )**

- We will need to cancel the Saturday workshop in March which will save on one night of hotel expenses. Members expressed concerns about the additional kit fee with that workshop. The Friday workshop will continue.

**Education (Debbie Burns, Deanna Tucker)**

- There will be a demonstration of the Missouri Star block in January.

**Membership (Christi Ables, Anna Marie Larrabee )**

- No updates.

**Community Service (Jeanne Vogel, Susie Luttrell)**

- Deb Lockwood took 23 quilts to Kerrville. She wants a few minutes at the March meeting to thank the group.
- The Dallas guild is not supporting the TRAC organization and that group would like 50 baby quilts. They would also like to have a few minutes at a meeting to speak about their group. It has been suggested they speak at the May meeting and then take with them the quilts we'll have ready.

**Guild Activities (Donna Allenbaugh, Sally Pitre)**

- In January, packets of fabric or jelly rolls will be handed out for members to make a quilt top out of the provided fabric and then donate the top back to Community Service.

**Media (Stacey Procter)**

- Stacey found our website was not being properly backed up nor did it have security enabled on it. Adding Bluehost's security product costs \$120/year and adding their backup suite is \$110/year minimum depending on how much data we have.
- Our website backend is storing thousands of images from many years which is causing backups to take too long but also using a lot of our data. The board discussed moving the majority of the older images off the website and into a Google Drive. We could keep things

such as photos of “Best In Show” on the website for historical value or also move those to a specific location that would be maintained forever. Images that we don’t need should be cleaned out/deleted after a few years.

- Some of the photos of members in the directory are missing due to broken links. There are many more “member photos” than actual members. Stacey will work with Jeanne and others who may be able to identify which member belongs to each photo and then we can clean out the extras.
- The Zoom meeting ID that was assigned for virtual Quilting Bee group meetings but being used by random people has been deleted.

**Meeting Adjourned**

- 8:18 pm