

**Quilters Guild of Plano Board Meeting**  
**August 28, 2023– 2:00 p.m. – Zoom**

The meeting was called to order at 7:01 p.m. by Donna Petrick, President. In attendance were the following: Donna Petrick, Jeanne Vogel, Dawn Wester, Ginny Cherry, Bonnie Cook, Michelle Cotton, Barbara Goetz, Carolyn Cosgriff, Beth Swiatek, Chris Fredericks, Mary Alice Caffarel, Raj Aggarwal, Lorrie Gray, Tisha Harms, Liz Beaty, Linda Sullivan, Valerie Schlake, and Sue Rentz.

It was moved and seconded that the August secretary report be approved; motion passed. Also, it was moved and seconded that the August financials be approved; motion passed.

The September program will be changed for several reasons. First, the Quilts of Valor presentation will last longer than expected. Also, the election of officers and policies and procedures discussion will take additional time. The freestanding lace program will be moved to December, and the email blast will make note of that change.

Donna told us that Bonnie Cook will be resigning from her community service position because of additional duties at work. Donna said that the proper way to handle this according to Roberts' Rules of Order is to elect her in September, then indicate that she is resigning, and Debbie Blair will be appointed to take her place.

**Zoom.** Jeanne still hasn't found anyone to handle Zoom for our regular meetings. She still hopes to get someone from the church to do it. She did find a couple of interested people through Nextdoor, but the Thursday meeting wasn't convenient for them. Mary Alice moved and Carolyn seconded that we reopen this subject for discussion. Motion passed. The following points were made during the discussion (pro and con):

- Only 20-30 people attend on Zoom. Is it worth spending \$50 per meeting for that number?
- We need to encourage people to come to the meetings in person to keep our sense of community.
- Perhaps we are not being inclusive of people with disabilities or those who get home from work late by not offering Zoom.
- People who are out-of-town and want to attend are able to do so using Zoom.
- If we continue to offer Zoom, the cost may be more than \$50 per meeting because of the need for better microphones and cameras.

Until Jeanne finds someone who could take on this challenge, we have no solution at this time. The new board will have to study the issue and make a decision.

**Policies and Procedures.** Donna and Jeanne have been working to modify our policies and procedures to reflect current practices and to clarify other rules. Some of the things discussed were as follows:

- Since the first document was emailed, they moved Service hours and Guild pins under the supervision of the president. She can appoint someone to do this duty. Tisha has volunteered to continue in that role.

- Someone inquired about the visitor's fee of \$5.00 for well-known national speakers. Even though we haven't done that during the past year, we have requested that amount in recent memory. We do have some national speakers coming this year.
- We also clarified the rule that a person can visit twice but then must join on the third visit. Mary Alice said that this hasn't been an issue.
- It was suggested that we might add an indication of who has signing authority for the checking account, namely the Financial Vice President and the President.
- Perhaps we should strongly encourage that members turn in reimbursement forms within 60 days.
- A question was also asked about who is able to make deposits. This is determined by the Financial Vice President, but recently this has included the President, someone on the retreat committee, and the person in charge of vendors for the show.
- Perhaps we need to include a policy indicating that we pay for lunch of the two workshop coordinators and the speaker.
- We should remove mention of the newsletter article from specific areas, as all are responsible for doing that.
- There might be a wording issue on the section about the Program Vice President and the guest speaker signing the contract.
- Should there be mention of who has the keys for the storage unit?
- Under membership, we should remove the reference to a "gift bag" for new members, as we don't offer that today.

We must continue to review these proposed changes in order to review them at the September board meeting. All officers (present and nominated) should send any proposed changes to Donna and Jeanne by Tuesday, September 5.

**Financials.** This discussion began with Carolyn saying that the new budget should include a total of \$25,000 income from the quilt show. Also, Mary Alice thought that we should go with a membership of 275, perhaps a conservative estimate. We went over the budget point by point, with Michelle making various changes as we went along. Once we have the August data which includes the quilt show, Michelle can finalize a budget to discuss at the September board meeting.

**Webmaster.** Dawn said that she is not sure that she can continue through the year because of work and family duties. She can probably help through the end of October. Jeanne will need to look for others to take on this role.

**September Email Blast.** Jeanne suggested that the email blast for the September meeting might include a suggestion that members wear red, white, and blue since we're making Quilts of Valor presentations. Mary Alice said that this email should include a dues reminder.

The meeting was adjourned at 8:23 p.m.

Respectfully submitted,  
Sue Rentz, Secretary