

## November 25, 2024 Quilters Guild of Plano Board Meeting

<b>Attendees (those present denoted with an X)</b>							
x	Christi Ables		Lorrie Gray	x	Donna Petrick	x	Carol Truscott(non-voting)
	Debbie Blair		Anna Marie Larrabee	x	Penny Reeves	x	Jeanne Vogel
	Debbie Burns	x	Ann Lau	x	Val Schlake		
x	Ginny Cherry	x	Laurie Lumston	x	Beth Swiatek		
x	Chris Fredericks	x	Kris O'Connor	x	Linda Sullivan		

### **Meeting Minutes** *(please forgive any misspellings)*

- Called to order at \_7:00pm\_\_\_\_\_
- Approval of Board Meeting Minutes - Approved as written
- Approval of Financial Report - Approved after verifying all expenses from October speaker were recorded.
- Other items:
  - We need to review the advertising policy. Since the newsletter is now all digital, our costs are minimal. Also discussed allowing members one classified ad per year. How would we implement this on the website or Facebook? We'll get information on how Dallas is doing this.
  - Discussed improvements to the Zoom experience for the monthly meetings. When presenting things such as Show and Tell, the presenter needs to stay in place long enough to allow for the camera to zoom in. Everyone needs to use both microphones.
  - A member donated an Amish Basket that can be used for a Grand Prize at the Holiday Party.
  - Bring holiday/winter themed quilts and items for show and tell in December.
  - We need a larger meeting space for July as we've outgrown the Best Little Retreat Center. Jeanne suggested a location at Legacy/Central that is new and very large.
  - December 4, Kris will host an in-service meeting about the new website.

### **Show Chair (Laurie Lumston)**

- Tammy Kinley and Lisa Pruett have volunteered to manage getting the show quilt displayed at guilds.
- Raffle tickets and bookmarks will be available at the December meeting.
- The Vendor and Sponsor website is live and people are already signing up.
- Our Insurance Agent recommended adding an endorsement for terrorism coverage and also increasing our liability coverage from two to three million. Adding both of these to the policy would cost less than \$50/year.

- Also, it was determined that we do not need to verify our vendors have insurance as there is enough coverage between us and the event center.
- Ashley Stovall will be given a complementary small vendor space in exchange for all the artwork she has provided.

**Finance (Donna Petrick, Penny Reeves)**

- Add a notation to the Quilt Show budget that the judging seminar will not occur in 2025 so there will be no income or expenses for that line item.
- The income from selling the Accuquilts has been added to Administrative costs.
- We purchased a generator for the Community Service storage unit.
- As part of the Advertising Policy review, we need to review how those payments are made and tracked.
- The CPA report has been filed for the year and everything is in good shape.

**Programs (Linda Sullivan, Beth Swiatek)**

- There is one opening left for the February workshop on Friday. Once that fills, we can open up a Saturday class which already has some interest.
- Signups for workshops will now go through SignUp Genius. We need to determine how to get notification of signups to Programs so they will have the information.

**Education (Debbie Burns, Lorrie Gray)**

- No Report

**Membership (Christi Ables, Ann Lau )**

- We currently have 278 members. Kris only has email addresses for approximately 175 so we need a new list synced up with media.
- We would like each small group to be the Hospitality host for a meeting and have someone greeting people at the doors as they enter.

**Community Service (Debbie Blair, Val Schlake)**

- Lots of donations have come in. Over 100 quilts this month and a lot of dog beds.
- We could use upholstery/home decor fabric to make more dog bed cases
- A Cathedral Window quilt was donated. The Rotary Club would like a donated quilt to raffle off and this quilt would be a good candidate.
- The drawing for Caring and Sharing donations will be at the December meeting.

**Guild Activities (Chris Fredericks, Anna Marie Larrabee)**

- People signed up to bring food for the December Holiday Party. There will also be Apple Cider and Linda offered to bring water.
- We need to verify we'll have enough tables for the party as we did not have enough last month.
- Anyone that finished their Moda Blockhead quilt should bring it to Show and Tell.
- Discussion about ordering some name tags with our logo that we could then sell to members. Everyone liked the idea and we'll watch for a sale on the name tags.

**Media (Kris O'Connor)**

- We need to purchase a power cord, camera and tripod to continue to support having Zoom meetings.
- Kris needs a description of Quilt Angel duties to add to the website.
- Missing October meeting and board minutes for the website.
- Asked if Membership would get the photos of members and upload them as they are taken.

**Meeting Adjourned**

- 8:33pm